

Greenlee County Library System

Technology Plan 2022-2025

Covers July 1, 2022-June 30, 2025

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A. SUMMARY BUDGET

Goals	2022-23	2023-24	2024-25	Ongoing Costs
Goal: The GCLS will pay the cost of the Statewide Databases.	\$1,400	\$1,400	\$1,400	\$1,400
Goal: The Greenlee County Libraries will maintain the service agreements with Apollo for cataloging, circulation and OPAC (Online Public Access Catalog) modules for all staff and patrons.	Clifton \$1,400 Duncan \$1,500	Clifton \$1,400 Duncan \$1,500	Clifton \$1,400 Duncan \$1,500	\$2,900
Goal: The GCLS will maintain and update all computer virus protection, ad-ware/spy ware software and computer/laptop/tablet software on a regular basis.	\$800	\$800	\$800	\$800
Goal: The GLCS will continue to improve, update and expand its social media presence and website information.	\$800	\$800	\$800	\$800
Goal: The Greenlee County Library System will continue to expand laptop/tablet acquisitions through grants when possible.	\$3000	\$3000	\$3000	\$3000
Total Costs				\$8,900

B. VISION STATEMENT

The vision of the Greenlee County Library System for technology is to support the library staffs of the Clifton, Blue and Duncan libraries to provide quality customer service to all patrons and to provide easy access to various sources of information. We believe technology will:

- *Position the libraries in the system as the primary source of accurate information for their communities
- *Serve as a support center for students to meet educational objectives
- *Act as a place for patrons to meet and interact in a common environment
- *Supply business and reference information in a timely and accurate manner
- *Serve as a gateway to reading for children and parents
- *Serve as a gateway for STREAM (Science, Technology, Reading, Engineering, Arts, Math) programming for children and parents
- *Serve as a gateway for educational technology through tablet availability and use for children through grant purchasing

C. MISSION STATEMENT

The Greenlee County Library System fosters an environment which promotes literacy, active and informed communities, supports formal and informal education and offers business and career information.

D. TECHNOLOGY INVENTORY - CURRENT AND PROJECTED

INVENTORY CATEGORY	CURRENT COUNT 2023	PROJECTED 2024	PROJECTED 2025	PROJECTED 2026
Networks				
Wireless	Blue 1 Clifton 1 Duncan 1	3	3	3
Computers				
Laptops	Duncan 11 Clifton 9	20	20	20
Desktops	Duncan 1 Blue 1 Clifton 0	2	2	2
GED Dedicated Laptop	Duncan 1 Clifton 1	2	2	2
AWE tablets	Duncan 4 Blue 2 Clifton 4	10	10	10
iPads	Duncan 15 Clifton 9	24	24	24
Launchpads	Duncan 30 Clifton 26 Blue 9	65	65	65

Chromebooks	Duncan 9 Clifton 7	16	16	16
Peripherals				
Printers	Duncan 1	1	1	1
Multifunction copier/scanner/fax	Duncan 1 Clifton 1	2	2	2
Multifunction copier/scanner	Duncan 1 Clifton 1	2	2	2
TV	Duncan 1 Clifton 1	2	2	2
Photo Printer	Duncan 1 Clifton 1	2	2	2
Projector	Duncan 1 Clifton 1	2	2	2
ScanX	Duncan 1 Clifton 1	2	2	2
3D Printer	Duncan 1 Clifton 1	2	2	2
Glo-Forge	Duncan 1	1	1	1
Router	Duncan 1 Clifton 1 Blue 1	3	3	3
Cricut	Duncan 3 Clifton 2	5	5	5
Internet Connection				
Broadband	Duncan 1 Clifton 1 Blue 1	3	3	3
Telecommunications				
Cordless phones	Blue 1 Duncan 1 Clifton 3	5	5	5
Cell Phone	Clifton 1	1	1	1
Software Subscriptions				
Statewide Databases	Clifton/Duncan/ Blue	30	30	30
Apollo	Clifton 1 Duncan 1	2	2	2
JAMF	Clifton/Duncan1	1	1	1

E. GOALS AND OBJECTIVES

Summary of Goals and Objectives

Goal 1: The GCLS will pay the cost of the Statewide Databases.

Objective: GCLS patrons will have continued access to a variety of databases provided by the State Library

Goal 2: The Greenlee County Libraries will maintain the service agreements with Apollo for cataloging, circulation and OPAC (Online Public Access Catalog) modules for all staff and patrons.

Objective: GCLS Staff will have access to Apollo technical support to become familiar with their operating software.

Objective: OPAC access will be available for locating materials in all libraries

Objective: All card catalogs will be available on the County Library website with the ability for patrons to search from home.

Objective: The staff will prepare monthly circulations report using the software provided.

Goal 3: The Greenlee County Library System will maintain and update all computer virus protection, ad-ware/spy ware software and computer software on a regular basis.

Objective: GCLS will provide safe, up-to-date computers for patrons.

Goal 4: The Greenlee County Library System will continue to improve, update and expand its social media presence and website.

Objective: Expand the website to include all pertinent information.

Objective: Use available social media to promote the GCLS

Goal 5: The Greenlee County Library System will continue to expand laptop/tablet acquisitions through grants when possible.

Objective: Expand the tablets/laptops available within each library through grant funding or local funding for those acquisitions.

OBJECTIVES	2022-2023	2023-2024	2024-2025	Ongoing Costs
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GCLS patrons will have continued access to a variety of databases provided by the State Library	\$1,400	\$1,400	\$1,400	\$1,400
GCLS Staff will have access to Apollo technical support to become familiar with their operating software.	Clifton \$1,400 Duncan \$1,500	Clifton \$1,400 Duncan \$1,500	Clifton \$1,400 Duncan \$1,500	\$2,900
OPAC access will be available for locating materials in all libraries	\$0	\$0	\$0	\$0
All card catalogs will be available on the County Library website with the ability for patrons to search from home.	\$0	\$0	\$0	\$0
The staff will prepare monthly circulations reports using the Apollo software provided	\$0	\$0	\$0	\$0
GCLS will provide safe, up-to-date computers/tablets for patrons.	\$800	\$800	\$800	\$800
Expand the website to include pertinent and up-to-date information.	\$800	\$800	\$800	\$800
Use available social media to promote the GCLS	\$0	\$0	\$0	\$0
Expand the tablets/laptops available within each library through grant funding or local funding for those acquisitions.	\$3000	\$3000	\$3000	\$3000

F. PROFESSIONAL DEVELOPMENT STRATEGY

Greenlee County Librarians will continue to keep current about technology through conferences, webinars, vendor training and educational opportunities.

G. EVALUATION PROCESS

- Monthly reports on the amount of materials which have been entered into the library's catalog
- Monthly circulation reports to Library Board and annual summary to Greenlee County Board of Supervisors
- Library staff will monitor computer usage through scheduling records and observations
- Monthly reports on webpage and social media presented to Library Board and annual summary to the Greenlee County Board of Supervisors
- Use grant resources to attain objectives when available